

# WAPELLO COUNTY CENTRAL COMMITTEE OF IOWA BY-LAWS

## I.

### OFFICERS

- Sec. 1. The officers of the county central committee shall serve at the pleasure of the county central committee (herein referred to as The Committee) and shall discharge the duties described below:
- a. The chairman shall preside at the meetings of the central committee and serve as its spokesman. The chairman shall provide the leadership and direction necessary for the fulfillment of the purpose of the central committee, subject to the provisions of the by-laws and the concurrence of the central committee in matters of policy. The chairman, after consultation with the co-chairman, may establish special committees and appoint all committee members.
  - b. The co-chairman shall assist the chairman in the fulfillment of his/her duties and assume those duties in absence of the chairman.
  - c. The Secretary shall keep minutes of all meetings of the Central Committee and executive committee and all other records. The secretary shall perform such other duties as may pertain to the office, and as specified in these by-laws.
  - d. The treasurer shall maintain all financial records for the central committee and prepare and file records required by federal and state laws. No money shall be expended by the treasurer unless said expenditure has been approved by the chairman or the co-chairman in the absence of the chairman.
- Sec. 2. The officers shall be elected by the central committee at the central committee meeting immediately following the biennial Republican convention. The officers shall serve at the pleasure of the county central committee. In the event of a vacancy in the office of chairman, the co-chairman shall call a meeting of the central committee for the election of a new chairman. In the event a vacancy occurs in the office of co-chairman, secretary or treasurer, the chairman shall call a meeting of the central committee for the purpose of filling such vacancy. If the offices of chairman and co-chairman are both vacant, the secretary, or in his/her absence, the treasurer, shall call a special meeting of the central committee for the purpose of filling any vacancies. In the event that all offices are vacant or in the event of a vacancy in any one office for a period of more than 30 days, a meeting for the purpose of filling vacancies may be called by the chairman of the district executive committee.

Sec. 3. The central committee shall be notified at least ten days in advance of any meeting at which it is proposed to fill a vacancy in the position of chairman, co-chairman, secretary or treasurer.

## II.

### COMMITTEES

Sec. 1. The standing committees of the central committee may be empowered by the central committee, and in appropriate circumstances by the chairman, after consultation with the co-chairman, to make determinations, make recommendations, and implement action consistent with the purposes and the policies of the central committee.

The standing committees are:

- a. The Finance Committee, which shall plan and implement fund-raising
- b. The Organization Committee, which shall be responsible for developing the precinct organization, identifying voters, and developing and implementing plans to increase the Republican vote in Wapello County;
- c. The Budget Committee, which shall be responsible for recommending budgets on an annual calendar year basis for the expenditures of the Committee and shall consider budgeting of such additional items of expenditures as from time to time are proposed for the Committee. This limitation shall not, however, apply to the cost of fund-raising functions;
- d. The Candidates and Campaign Assistance Committee, which shall recruit candidates and assist them in their campaigns;
- e. The Special Projects Committee which shall sponsor activities or assist other groups within the Republican Party in sponsoring activities which will improve the image and/or financial condition of the Republican Party;
- f. The Communications Committee which shall publicize Republican activities.

Sec. 2. Special committees may be established for a specified time by the central committee or the chairman, after consultation with the co-chairman, to perform specified tasks.

Sec. 3. Committee chairman and members may be removed by the central committee after consultation with the co-chairman or by a majority vote of the central committee.

Sec. 4. The chairman and co-chairman shall be ex officio members of all standing committees.

III.

EXECUTIVE COMMITTEE

The members of the Executive Committee shall include the chairman, co-chairman, secretary, treasurer and finance chairman.

IV.

ADVISORY COMMITTEE

Sec. 1. The members of the Advisory Committee shall include the officers, chairman of the standing committees, and the chief officers of county Republican auxiliary organizations.

Sec. 2. The advisory committee shall assist the chairman and co-chairman in co-ordinating Republican activities in the county.

V.

MEETINGS

Sec 1. Regular meetings of the central committee shall be held at least quarterly and be called by the chairman or co-chairman or 30% of the duly elected and serving members of the county central committee.

Sec. 2. Meetings shall be convened on written calls of the chairman, co-chairman, or 30% of the duly elected and serving members of the county central committee.

Sec. 3. Notice of each meeting shall be mailed to each central committee member prior to the meeting date.

Sec. 4 A quorum for the conduct of business shall consist of 30% member of the central committee.

Sec. 5.5. In the event a member of the central committee is unable to attend a duly-called central committee meeting, he shall notify the chairman, co-chairman or secretary.

Sec. 6. Robert's Rules of Order Revised shall prevail at all meetings at the committee except as shall be altered by the Code of Iowa, the Republican Party Constitution, or by the constitution or by-laws of this committee.

VI.  
PROPERTY, RECORDS AND PERSONAL RESPONSIBILITY

- Sec. 1. All records and property purchased or acquired by the Committee or any of its employees in connection with the conduct of the affairs of the committee shall be the property of the committee.
- Sec. 2. Contracts – checks- loans – deposits
- a. Contracts – The committee may authorize the chairman or treasurer to enter into any contract or execute and deliver any instrument in the name of and on behalf of said committee.
  - b. Loans – No loans shall be contracted on behalf of the Committee and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of said Committee.
  - c. Checks, drafts, etc. --- All checks, drafts or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Committee shall be signed by the treasurer of the committee or his designee and in such manner as may be determined by resolution of the committee. All expenditures shall be approved by the chairman.
  - d. Deposits – All funds under control of the Committee shall be deposited to the credit of said Committee in such banks, trust companies, savings and loan institutions, or other depositories as the committee may select.
- Sec. 3. No member of the central committee shall be liable personally for any obligations of the central committee, except that each individual is responsible personally for the prompt transmittal of funds collected by him to the treasurer, and for the accurate accounting as to funds and property in his custody on behalf of the Committee.

VII.  
MINIMUM PERFORMANCE

- Sec. 1. Minimum performance by Central Committee members includes attending at least half of the meetings held by the central committee; organization of precinct caucuses; cooperation with central committee fund-raising activities in his or her precinct, cooperation with organizational activities in his or precinct, such as county registration or canvas activities; organization of election day activities in his or her precinct; and active support of the candidate nominated by the Republican Party.

Sec. 2. A member of the Central Committee may be removed by a majority vote of the central committee if the member fails to properly carry out his or her duties. Notice of the removal motion must be given to said member before the meeting at which the removal action will be considered. The member shall be given an opportunity to be heard when the removal question is before the central committee.

## VII.

### CONFLICT WITH STATUTES

No provision hereof shall supersede or abrogate any of the provisions of the statutes of the state of Iowa, the Constitution of the Republican Party of Iowa and the rules of the Republican National Convention which are in conflict herewith.

## IX.

### AMENDMENTS TO BY-LAWS

These by-laws may be amended by a majority vote of the members of the central committee present at any meeting of the county committee. Written notice of the proposed amendment and a full copy thereof shall be forwarded to the members of the committee at least five days before the meeting at which said amendment is to be presented for consideration and vote.

# Wapello County Republicans

March 26, 1998

## Wapello County Central Committee of Iowa By-Laws

Section 2: currently reads

The officers shall be elected by the central committee at the central committee meeting immediately follow the biennial Republican convention. The officers shall serve at the pleasure of the county central committee.

### **Change to read**

The officers shall be elected by the central committee at the November central committee meeting and immediately following the November general elections. Officer elections must be held no later than December. The officers shall serve at the pleasure of the county central committee. The term of all officers is for two years.

Constitution of the Republican Party of Wapello County

#### IV. Membership of the Central Committee

The county central committee shall be composed of two person from each voting precinct, as specified in the code of Iowa, elected at precinct caucuses or as otherwise provided by law.

### **Change to read**

The county central committee shall be composed of two persons from each voting precinct, as specified in the Code of Iowa, precincts with larger than normal voter registrations: namely precinct 2 and 3 in Ottumwa, will be permitted to elect up to four central committee members. All central committee member will be elected at precinct caucuses or as otherwise provide by law.

No at-large members will be elected or appointed to the county central committee.