

## **SAMPLE CALENDAR FOR A CENTURY CLUB**

**January 15 - Initial letter sent out to fund raising list**

**Jan. thru May - continue to send out letters to any additional names that come your way and send out a response letter to those who join**

**May - send out certificate or pin to each member along with tickets to first event**

**June thru Oct. - send out tickets to second event**

**November - plan and write letter to be sent out the next year in January.**

**Remember that you are going to have to change some of these letters to be correct for your county. They have references to Boone County in various places. The letters that refer to Boone County are included to help guide you in writing your own. The letters for Step 2 from Cong. Latham for the 4<sup>th</sup> district, and Senator Grassley's letter, are for you to use as is.**